

President's Management Council Procurement Executive Workgroup



Procurement
Reform Task Force:

Innovative
Contracting
Opportunities

&

Resource
Guide

April 1996

Table Of Contents



DEPARTMENT OF AGRICULTURE

Reengineered Government Purchase Card

p. 1

DEPARTMENT OF COMMERCE

Partners in Quality Contracting (PQC)

p. 15

DEPARTMENT OF DEFENSE

Acquisition Deskbook

p. 25

DEPARTMENT OF ENERGY

Oral Presentations in the Competitive Negotiation Process

p. 29

Re-inventing Oversight - Federal Purchasing Systems

p. 35

Cooperative Systematic Benchmarking

p. 43

Contractor Purchasing Council - Redefining Relationships

p. 49

Reinventing Oversight - Contractor Purchasing System

p. 59

Automated Acquisition Templates

p. 67

ENVIRONMENTAL PROTECTION AGENCY

Using the INTERNET to Reform Acquisition Processes Prototype

p. 73

GENERAL SERVICE ADMINISTRATION

Tools and Appliances Commodity Center

p. 87

DHEALTH AND HUMAN SERVICES

DHHS Audit Task Order Contracts

p. 95

Table Of Contents



DEPARTMENT OF INTERIOR

Use of Oral Presentations Gets Everyone Talking!

p. 99

NATIONAL AERONAUTIC AND SPACE ADMINISTRATION

Midrange Procurement Procedures

p. 103

OFFICE OF PERSONNEL MANAGEMENT

OPM Procurement Reinvention

p. 111

DEPARTMENT OF STATE

Passport to the Future

p. 115

DEPARTMENT OF TRANSPORTATION

Procurement Reinvention Laboratory

p. 121

DEPARTMENT OF TREASURY

Internal Revenue Service Customer Service Surveys

p. 129

DEPARTMENT OF VETERAN AFFAIRS

Acquisition Partnership - A VA Success Story

p. 133

SOCIAL SECURITY ADMINISTRATION

Two-Step, Down-Select Acquisition Process

p. 137

RESOURCE GUIDE

p. 153

Resource Guide



- Department of Agriculture
Procurement Policy Division
Room 1546 South Building
14th & Independence Avenue, SW
Washington, DC 20250-140
Contact: David Shea
Phone (202) 720-6206
Fax (202) 720-8972

- Department of Commerce
Office of Acquisition Management
14th & Constitution Avenue, NW
Washington, DC 20230
Contact: Greg Crider
Phone (202) 482-5751
Fax (202) 482-1711

- Department of Defense
Acquisition and Technology
3000 Defense Pentagon
Washington, DC 20301-3000
Contact: Larry Cox
Phone (703) 693-7793
Fax (703) 614-1690

- Department of Energy
Procurement and Assistance
Management
1000 Independence Avenue
HR 55
Washington, DC 20585
Contact: James Cavanagh
Phone (202) 586-8257
Fax (202) 586-9356

- Environmental Protection Agency
Office of Acquisition Management
401 M Street, SW
3803F
Washington, DC 20460
Contact: Martha Loverde
Phone (202) 260-9986
Fax (202) 260-9930

- General Services Administration
Office of Acquisition Policy MVP
18 & F Street, NW
Washington, DC 20405
Contact: Ida Ustad
Phone (202) 501-1043
Fax (202) 501-1986

- Department of Health and Human
Services
Division of Contract Operations
200 Independence Avenue, SW
Washington, DC 20201
Contact: Gaynel M. Abadie
Phone (202) 690-7506
Fax (202) 690-5698

- Department of the Interior
Procurement Operations Branch
371 Elden Street
MS-2500
Herndon, VA 22070
Contact: Kathryn Valltos
Phone (703) 787-1354
Fax (703) 787-1009

Resource Guide



● National Aeronautics and Space
Administration
Contract Management
MC-HK
Washington, DC 20546-0001
Contact: Tom Deback
Phone (202) 358-0431
Fax (202) 358-3083

● Office of Personnel Management
Office of Contracting and
Administrative Services
1900 E Street, NW
Room SB 427
Washington DC 204115-0001
Contact: Fred Chatterton
Phone (202) 606-1004
Fax (202) 606-1464

● Department of State
Office of Acquisition
P. O. Box 9115 Roselyn Station
Arlington, VA 22219
Contact: Robert Dickson or
Leona Coulombe
Phone (703) 875-6060
Fax (703) 516-1709

● Department Of Transportation
400 7th Street, SW
Room 9401
Washington, DC 20590
Contact: Jim Hawkins or
Elaine Wheeler
Phone (202) 366-4271
Fax (202) 366-7510

● Department of Treasury
Internal Revenue Service
IRS Constellation Center
6009 Oxon Hill Road
Oxon Hill, MD 20745
Contact: Frances Cofield
Phone (301) 283-1610
Fax (301) 283-1514

● Department of Veterans Affairs
Office of Acquisition Policy and
Review Service
95-B
810 Vermont Avenue
Washington, DC 20420
Contact: Robert Beeton
Phone (202) 565-4660
Fax (202) 565-5433

● Social Security Administration
Office of Acquisition Support
1710 Gwynn Oaks Avenue
Baltimore, MD 21207
Contact: Helen Hurcombe
Phone (410) 965-9538
Fax (410) 966-1261